# CONNECT AND UPLOAD TO THE FLVS FTP

### Find Your Username and Password

## Check your <u>webmail</u> for a message from me with your username / password

### **Connect to your FTP Site - First Time Setup**

*Step 1:* In the online workspace, open Dreamweaver.

Select SITE > MANAGE SITES



**Step 2:** Under Manage Sites, locate the name of the Teenspace Site and select EDIT. (this button looks like a pencil)

**NOTE:** If you do not see your Teenspace site, you will need to import your site. Select the "Import Site" button and look for the "Teenspace.ste" file. Once your Teenspace site is showing, you can press the EDIT button.



Site Servers Version Contact Advanced Settle as	Here you'll sele for this dialog b administrator. Alote: You do not only need to defin pages.	t the server that will host ox come from your interne need to complete this step to b a remate server when you w	your pages on the w et Service Provider () regin working on your Dr and to connect to the we	veb. The settings ISP) or your web reanweaver site. You ib and post your
	Name	Address	Connection	Remote Testing
	+ - 0 0	)		

<i>Step 4:</i> Press the + button to add a new Server.	Site Setup for Project 1   Same   Servers   Here you'll select the server that will host your pages on the web. The settings for this dialog box come from your Internet Service Provider (ISP) or your web administrator.   • Advanced Settings   Note: You do not need to complete this step to begin working on your Dreamweaver ste. You only need to define a remote server when your was to connect to the meb and pool your pages.   Name Address   Here Save   Help Save
Step 5: Complete the following: Server Name: FLVS Connect Using: FTP FTP Address: webdesign2ftp.flvs.net Username / Password: from above	Basic Advanced   Server Name: FLVS   Connect using: FTP   FTP Address: webdesign2ftp.flvs.net Port:   Visername: test123   Password: ••••••• ✓ Save   Test Koot Directory: Web URL:   More Options More Options
<i>Step 6:</i> Click the More Options drop down box. Make sure the "Use Passive FTP" checkbox is selected.	Password:

# Connect and Upload to the FLVS FTP

Step 7: Press the TEST button.	Basic Advanced
	Server Name: FLVS
	Connect using: FTP
	FTP Address: studentftp.flvs.net Port: 21
	Username: gvitelli1
	Password: •••••••
	Test
	Root Directory:
	Web URL: http://studentftp.flvs.net/
	More Options
	Help Save Cancel
Step 8: You should receive this message. Click OK.	Dreamweaver

(If you do not receive this message, check the steps and then contact your instructor for assistance.)

Dreamweaver
Dreamweaver connected to your Web server successfully.
ОК

Step 9: Press Save to return to the Site Setup Dialog box.

Then press SAVE again to return to the Manage Sites box.



**Step 12:** Save the Teenspace.ste file in the Teenspace folder. You will be replacing the exported site you previously created with this one.

Press DONE to close the Manage Sites box.

# **Upload Files to Your Folder on the FLVS Server**

Ø × **Step 1:** Once your Site is correctly setup in the Manage Sites Dialog box, you are ready to upload the files to the FLVS Server. Look in the bottom right corner for the Files Panel. Cetting States Step 2: Select the folder you would like to Files Assets 🗀 Teenspace 🛛 🔻 Local view • upload by clicking on it. R . C ↓ ↑ ↑ A @ Local Files Size Typ 🗆 🚞 🛛 Site - Teenspace (U:\... Fold 🗄 🗀 code Fold 🗄 🧰 practice Folde 🗄 🦳 project2 Fold 🕂 📄 project3 Fold H Teenspace.ste 3KB STE I Step 3: Press the up arrow to "Put files to the Files Assets Remote server". 🛅 Teenspace 🔄 🛨 Local view -% C ₽ ↔ R Ð NOTE: You may get a pop-up box asking Local Files Size Typ 🖃 🚞 🛛 Site - Teenspace (l Fold "Should dependent files be included in the . .... iii code Fold transfer?". If you see this box, press Yes. 🗄 🫅 practice Fold + 向 + project2 Fold 🗄 🦳 🛅 project3 Fold 🚠 Teenspace.ste 3KB STE

*Step 4:* Once you have uploaded your files, your work is available for viewing on the internet. Your website address will be:

#### Foundations of Web Design:

http://webdesign2.flvs.net/username/project1/index.html

#### User Interface Design:

http://webdesign2.flvs.net/username/Module%202/index.html

**Note:** If you have difficulty connecting your pages to the server, contact your instructor for assistance. Zipping your files to submit may be an option for this assignment, but you will need to speak to your instructor first.